CAIRNS HOCKEY ASSOCIATION

CAIRNS HOCKEY ASSOCIATION INC ANNUAL GENERAL MEETING 2026

BOARD POSITION INFORMATION

RESPONSIBILITIES AS A DIRECTOR OF THE CAIRNS HOCKEY ASSOCIATION BOARD

Directors of the Board have legal responsibilities and duties they must comply with. For more information on these duties, please refer to: https://www.nfplaw.org.au/free-resources/who-runs-the-organisation/responsibilities-of-the-board-and-committee-members

2026 CAIRNS HOCKEY NOMINATIONS FOR BOARD OF DIRECTORS

Cairns Hockey is now calling for Board Nominations. Positions will be elected at the Annual General Meeting, to be held at 6:00pm Wednesday 9th December, 2026

The following Board Member's terms have expired or become vacant:

- Cassy Baker – Board Member (2 year term)
- Rebecca Burns – Board Member (2 year term)
- Jennifer Hardy – Director of Finance (1 year term)

We are seeking contemporary board leaders who bring strategic insight, strong governance capability and a commitment to community sport in areas such as:

- Strategic leadership and organisational transformation
- Commercial growth, revenue diversification and partnerships
- Financial oversight and risk management
- Digital, innovation and technology strategy
- Participation growth and community engagement
- High performance sport systems
- Government relations and stakeholder engagement
- People, culture and organisational development
- ESG, integrity and contemporary governance practices.

Diversity of background, geography, gender and lived experience is strongly encouraged. Experience in hockey is not required; however, a genuine commitment to the role of sport in strengthening communities is essential.

Directors are expected to attend Board meetings at minimum every 4 months per year (in person or via videoconference), to participate in strategic planning sessions and contribute to committee work as required.

The tenure of Board members shall be two years, except for the Treasurer (Finance Director) whose tenure shall be one year. All Board Members are eligible upon nomination for re-election at the end on mentioned tenure.

NOMINATION INFORMATION REQUIRED

Director Identification Number

Under new legislation introduced in 2021 all company directors are required to verify their identity via a unique "Director Identification Number" (DIN). For more information on obtaining a DIN please click: here.

If you already have a DIN please provide the number in your nomination/application. If you do not have a DIN please be informed that if you are elected on to the Cairns Hockey Board you will be required to apply and provide your number to the Manager CHA Operations

Blue Card

In line with legislation and Cairns Hockey's commitment to child safety you will be required to provide a valid blue card as part of your nomination. We have zero tolerance when it comes to abuse of any kind. Please provide your blue card number in your nomination/application. If you do not have a blue card please provide the receipt number of your application to obtain a blue card.

Treasurer (Director of Finance)

To be eligible for the position of Treasurer, the candidate must have prior financial experience, including one of the following professional qualifications:

- Member - Chartered Accountants Australia & New Zealand (CAANZ) (Formerly known as Institute of Chartered Accountants)
- Member - Tax Institute of Australia (past or present)
- Registered Tax Agent (past or present)
- Registered Company Auditor (past or present)
- Member - Institute of Company Directors (past or present)

HOW TO APPLY

To nominate, please submit the following before Tuesday 24th November, to: info@cairnshockey.com.au:

- A current resume
- A brief cover letter outlining your motivation and the skills and experience you would bring to the Cairns Hockey Association Board.
- The Board Nomination Form, signed by the Proposer and Seconder, who must be members of the association and entitled to vote.

THE ELECTION OF BOARD MEMBERS: -

- Nominations - Any two members of the Association entitled to vote shall be at liberty to nominate any other member to serve as a member of the Board.
- A list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be posted in the Cairns Hockey Clubhouse for at least seven days immediately preceding the Annual General Meeting.
- A copy of such list shall be forwarded to each of the affiliated Clubs of the Association.
- Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies.
- Should, at the commencement of such meeting, there be insufficient number candidates nominated, nominations may be taken from the floor of the meeting for those positions lacking in nomination.
- If there is only one (1) candidate for the position of President or Treasurer, that candidate shall be deemed elected and there shall be no need for a ballot. If there are only three (3) or less candidates for the other member positions on the Board those candidates shall be deemed elected and a ballot shall not be required, save to the extent that there remain unfilled positions.