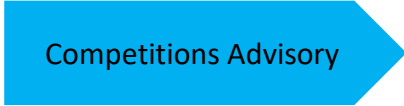
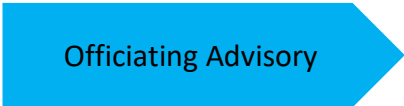
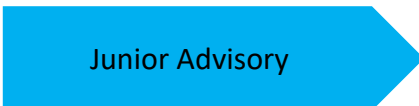




CAIRNS HOCKEY ASSOCIATION

CAIRNS HOCKEY ADVISORY GROUPS 2024 – TERMS OF REFERENCE

Cairns Hockey Association (CHA) Advisory group structure is designed to be smaller cohesive groups working together with CHA Operations and Board to provide advice regarding the management and decision making within CHA Clubs, Game Services and Pathways. Four groups will be established, and the expectation is all clubs to provide one member to be a part of Competitions, Junior, Officiating and Pathways Advisory Groups for 2024.

1.  Competitions Advisory
2.  Officiating Advisory
3.  Junior Advisory
4.  Pathways Advisory

Each group have their own Terms of Reference with specific aims and goals to achieve within each season. It should be noted, all groups will work towards common goals that will drive the growth and development of hockey and clubs within CHA.

1. When advising the CHA Operations team and/or the Board all Advisory Groups will consider the following:
 - a. Cairns Hockey strategic plan
 - b. Cairns Hockey Play Hockey Plan
 - c. Financial implications of the Advisory Group's advice, where relevant
 - d. Impact on players, officials, and volunteers
 - e. Impact on CHA operational requirements
 - f. The public image and reputation of CHA
 - g. The best interests of Cairns Hockey and playing members
2. The CHA operations team and/or the board may refer any group related matter for consideration and advice. The CHA operations team and/or the board will review the advice given and may or may not adopt the recommendations of the advisory group.
3. All meetings and recommendations will be minuted and noted for consideration.
4. The Performance and Development Competition Managers will report the final decision of relevant matters back to the relevant advisory group in a timely manner.
5. The advisory groups will refer to previous decisions of the CHA operations team and/or the board in its deliberations and advice.
6. The advisory groups will meet when required but must meet a minimum of four times a year, specifically:
 - a. Before the start of the season
 - b. Twice during the season to provide specific feedback as required.
 - c. Postseason review on matters for feedback to CHA operations team and the board.
7. A simple majority of the advisory group members will determine those recommendations to be put to the CHA operations team or the board.
8. Minutes of meetings must be recorded and kept on file in the CHA office.



CAIRNS HOCKEY ASSOCIATION

Competition Advisory Group – Terms of Reference

The Competition Advisory Group (CAG) comprises of:

- CHA Performance/Senior Competition Manager and Development/Junior Competition Manager
- Competition Support – 4 members, one from each club
 - a. This member is to be relevant and appropriate, 1 person provided from each club.
 - b. This member may seek advice from dedicated club members in supporting the successful delivery of the competition.

This group will work together to advise and support the successful running of the Competition from Juniors – Masters and provide recommendations to the CHA operations team and/or board on the following:

- Competitions

Officiating Advisory Group – Terms of Reference

The Officiating Advisory Group (OAG) comprises of:

- CHA Performance/Senior Competition Manager and Development/Junior Competition Manager
- Competition Support – 4 members, one from each club
 - a. This member to be relevant and appropriate, nominated from each club.
 - b. This member may seek advice from dedicated club members in supporting the successful delivery of umpiring and officiating
- Officiating Program Development (1 member)
 - a. This person may be independent to any of the CHA clubs

This group will work together to advise and support the successful running of the Competition in the officiating space from Juniors – Masters, and provide recommendations and assistance to the CHA Operations team and/or board on the following:

- Competition Officiating
 - a. Umpire and Technical Official allocations.
 - b. CHA Competition Officiating rules and their implementation.
 - c. Implementation of officiating mentoring and learning programs.
 - d. Reporting and performance evaluation as required.

Junior Advisory Group – Terms of Reference

Junior Advisory Group (JAG) comprises of:

- CHA Performance/Senior Competition Manager and Development/Junior Competition Manager
- Junior Competition Support (JCO's) – 4 members, one from each club.
 - a. This member to be relevant and appropriate, nominated from each club.
 - b. This member may seek advice from dedicated club members in supporting the successful delivery of the junior competition.

This group will work together to advise and support the successful running of the Junior/Primary age competitions, from U8 through to U14 and provide recommendations to the CHA Operations team and/or board on the following:

- Junior Competitions
 - a. Club recruitment
 - b. Rules and regulations for non-competitive programs such as Hockey Heroes in conjunction with competitions.
 - c. Implementation of introductory umpire mentoring and learning programs in conjunction with Officiating.



CAIRNS HOCKEY ASSOCIATION

- d. Overseeing of weekend junior club duty.
-

Pathway Advisory Group – Terms of Reference

The CHA Pathway Advisory Group (PAG) comprises of:

- Performance and Senior Competitions Manager and Development and Junior Competitions Manager
- Officiating Development Pathway (1 member)
 - a. This member may or may not be independent of a CHA Clubs
 - b. This member may seek advice from dedicated CHA members in supporting the successful delivery of an Officiating Pathway
- Player (including Representative) Development, Coach Development, and Academy Development (4 members, one from each club).
 - a. This member may form a subgroup with key stakeholders from each club whose main focus is on coaching and player development within their respective clubs.

The PAG provides advice and recommendations to the CHA operations team and the board on the following:

- a. Officiating development and pathways lead
 - i. Advise in best development practice from grass roots to senior representative.
 - ii. Advise and assist in delivering education and mentoring programs.
 - iii. Provides advice on umpire skill, knowledge, and development for local fixtures.
 - iv. Provides advice and recommendations for umpire selection at Hockey Queensland State Championships
- b. Player and coach development and pathways
 - i. Advise, recommends, and assists in coach education and development.
 - ii. Advise and recommends best possible practice for local athlete development from grass roots into representative programs.
- c. CHA programs development and pathways
 - i. Advise, recommends, and assists in developing and updating the Cairns Hockey Way of Play
 - ii. Advise, recommends, and assists in the selection of coaches and selectors within the representative program and academy program.
 - iii. Advise, recommends, and assists in best practice for developing and updating athlete selection and feedback processes and policies.
 - iv. Advise, recommends, and assists in developing and updating the Cairns Hockey #REPRESENT Academy training program.