



CAIRNS HOCKEY ASSOCIATION

CAIRNS HOCKEY FACILITY AND INFRASTRUCTURE MANAGEMENT ADVISORY GROUP – TERMS OF REFERENCE

1. The Cairns Hockey Association Facility Management Advisory Group provides advice and recommendations to the CHA Operational staff and CHA Board on the following:
 - a. Cairns North Hockey Facility including pitches and improvements
 - b. Plans and Budgets.
 - c. Stakeholder engagement with Cairns Regional Council, contractors, and other specialists from time to time.
2. In advising CHA Operational staff and the Board, this Advisory Group will have regard to:
 - a. financial implications of the advice, where relevant
 - b. the impact on players, officials, and volunteers
 - c. the impact of CHA operational requirements
 - d. the current and future needs of CHA.
3. The Operational staff or the Board may refer a matter to this Advisory Group for consideration and advice.
4. The Operational staff or the Board may take the advice of the Advisory Group into account in making a decision on a matter.
5. Advisory Group recommendations will be made through producing minutes, and these minutes, including the recommendations, be submitted for the Board's consideration for attention in a timely manner.
6. The Operational Staff will report final decisions of relevant matters to the Advisory Group.
7. The Advisory Group will meet when necessary.
8. A simple majority of members is needed to support a motion of advice to the Operations or the CHA Board. Dissenting views may be recorded at the discretion of the Chair.
9. The CHA Facilities Advisory Group comprises:
 - a. Chair
 - b. 3 appointed representatives with the required skill
 - c. Invited members
10. Minutes of meetings will be recorded and kept on file in the CHA office.